

<p><b>Carriage company:</b></p> <p><b>Represented by:</b></p> <p><b>Date + signature of the qualified Representative:</b></p>	<p><b>Welcoming company:</b></p> <p style="text-align: center;">METALIS SAS 8 rue des Acacias F-25150 PONT DE ROIDE</p> <p><b>METALIS contacts:</b></p> <p><i>HSE coord.: C.GALLETTI +33 (0)6 13 28 50 43</i> <i>Purchaser: A.GUOMARD +33 (0)6 25 00 91 03</i></p>
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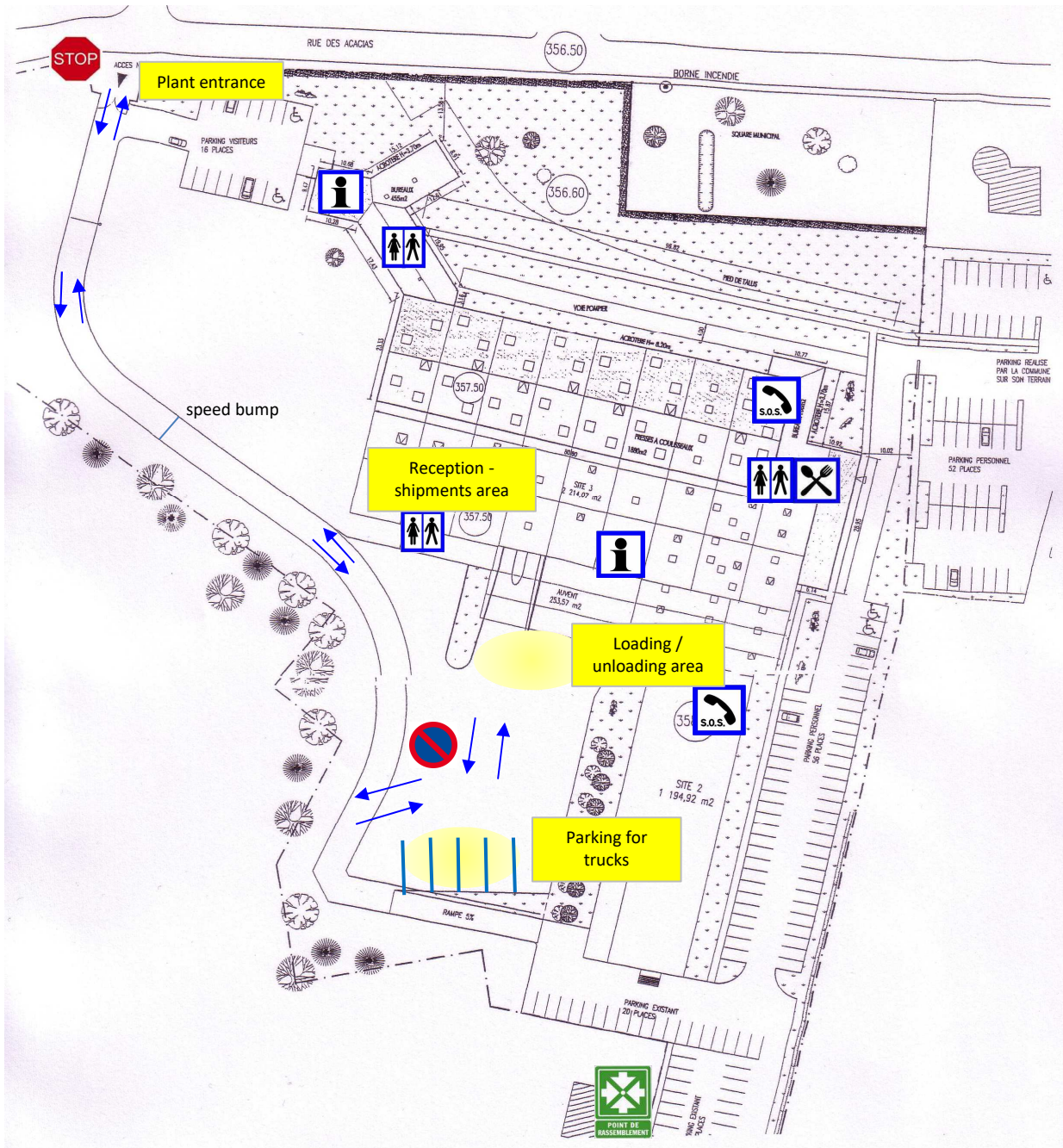
**The carrier must commit to give this protocol to the drivers belonging to his company and to make respect it.**

<b>P.P.E.</b>	Wearing safety shoes is mandatory	Wearing a safety jacket is mandatory
<b>WELCOME</b>	<p><b>- Opening times of the plant for carriers:</b> <span style="float: right;"><b>7.45-12 am and 1.00-4.20 pm</b></span></p> <p>- Present yourself at reception-shipments office</p>	
<b>CIRCULATION</b>	<p>- Obligation to follow the attached <u>circulation plan</u> to circulate within the plant.</p> <p>- Respect speed limits (<b>15 km/h</b>) and road signs.</p> <p>- Respect the instructions given by METALIS staff.</p> <p>- Use pedestrians crossings, give priority to the fork-lifts.</p> <div style="text-align: right;"> </div>	
<b>TRANSPORT</b>	=> Cleaned vehicle => Staking of palets forbidden	=> Compliant packagings and labelling => Safe storage of the packaging <b>(responsibility of the carrier)</b>
<b>FIRE</b>	<p>- In case of fire alert (alternated alarm), follow METALIS staff</p> <p>- Go to the assembly point - Do not run!</p> <div style="text-align: right;"> </div>	
<b>ACCIDENT</b>	<p>- If you witness an accident =&gt; Warn the closest people or phone the emergency number</p> <div style="text-align: right; border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p style="color: red; margin: 0;"><b>Phone number in case of emergency: 15</b></p> </div>	
<b>POLLUTION</b>	<p>- In case of leak or liquid pollution, wear at least safety glasses and gloves</p> <p>- Use absorbents which are at your disposal (sand, rags, carpets...) and blocking devices if existing.</p> <p>- Make warn the maintenance department to block the waterway if the liquid goes inside.</p> <div style="text-align: right;"> </div>	

## LOADING / UNLOADING

	<p>- Park your vehicle on the loading-unloading area (engine switched off and vehicle wedged).</p> <p>- If the transport is concerned by the ADR regulation (chemicals, dangerous waste...), the loading-unloading must be done by the truck driver who received the necessary training and authorization for this operation. <u>Be careful: no ADR consultant on METALIS plant.</u></p> <p>In the other cases, the operation must be done by a fork-lift driver of METALIS, under the control of the truck driver, in order to check the weight distribution and the safety storage.</p>
	<p>- Forbidden to use METALIS equipments or to circulate within the plant without authorization.</p> <p>- Forbidden to be situated under the loads during loading / unloading.</p> <p>- Forbidden to have passenger coming out of the vehicle.</p>
	<p><b>In case of damage on METALIS equipment, please warn a METALIS' contact</b></p> <p>In all cases, the truck driver stays at the loading / unloading place</p>

**=> Original handed to the HSE Coordinator                      => Copy handed to the Carriage company**



=> Upon arrival, please park your truck making reverse manœuvres on defined parking places and present yourself at the deliveries reception / shipments desk.

=> To access toilet facilities and drinks vending machines, ask to the reception desk:  
**on the plant, you must be accompanied by a METALIS' employee.**

THANK YOU FOR RESPECTING THE RULES DEFINED IN THE SAFETY PROTOCOL (in appendice)